

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 10, 2019
MINUTES

The meeting was called to order by President Rosch at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Craig Thompson, Sue Schultz, Donna Beringer, Dave Dean, Amy Hemmer, Tim Langer

Absent and excused: Darrell Beneker

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek

Staff present: Steve Melzer

Students present: Abigail Fickel, Jonathan Witter, Della Gehring, Andrew Fickel, Makenna Melzer, Grace Dai, Emma Hofman

The meeting was properly posted.

Newly elected Board members, Donna Beringer (Hartland Lakeside seat), Sue Schultz (North Lake seat), Kent Rice (Richmond seat), and Darrell Beneker (Lake Country seat; 2-year term), must take the official oath on or before April 22, 2019. Board members were requested to submit their committee appointment preferences for 2019/2020 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the annual election of Board officers in May.

Moved by Schultz, seconded by Langer to approve the minutes of the March 13, 2019, Regular Board meeting as presented. Motion Carried.

Moved by Langer, seconded by Schultz to approve the operating bill list and pay vouchers 319, 151829-151895, 151897-151972, and 201800230-201800267, in the amount of \$1,215,592.45 and to approve credit card expenditure transactions as presented in the amount of \$59,256.31. Motion Carried.

COMMUNICATIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC – None.

SUPERINTENDENT’S REPORT –

Mr. Steve Melzer (marketing and business teacher, DECA advisor), along with several of his students, shared information and answered questions about DECA, which is an association of marketing students. DECA promotes career exploration/competition, leadership development, community service, and business skills. Arrowhead DECA students, Abigail Fickel, Jonathan Witter, Della Gehring, and Emma Hofman (seniors), and Andrew Fickel, Makenna Melzer, and Grace Dai (sophomores), presented information regarding several events they organized and managed, including Hawkfest and Marketing Nights. They also participate in district, state, and international competitions; 28 Arrowhead DECA students qualified for the International Career Development Conference (ICDC) in Orlando the end of April and will participate in 17 different events, projects, tests, and presentations.

CURRICULUM –

Moved by Dean, seconded by Schultz to approve the Special Education Department: Intellectual Disabilities/Café Arrowhead extended field trip to Disney World, Florida, on October 20-27, 2019, as presented. Motion Carried.

The next Curriculum Committee meeting is scheduled for April 11, 2019, at 6:45 a.m.

FINANCE & LEGISLATION –

Mr. Kopecky reviewed the 2019/2020 Preliminary Budget, which was presented to the Finance Committee at their April 2, 2019, meeting. The budget assumptions associated with the revenue limit formula and state equalization aid are based on assumptions associated with the 2019-21 state biennial budget that has yet to be approved by the legislature. The revenue limit formula uses \$0 as the per student increase. Other budget variables yet to be certified include the actual September membership count, actual state aid (certified in October), and the actual apportionment of equalized values (October). With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and

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the best state equalization aid estimates prepared by the district. Student enrollment is projected to decrease 44 students, from 2,133 students in 2018/2019 to 2,089 students in 2019/2020. The proposed 2019/2020 budget includes a net increase of .33 FTE teaching positions. Health insurance premiums are projected to increase 9.9%; the HRA expense exposure is projected to decrease \$171,501, to \$122,500. The Capital Expansion and Buildings and Grounds projects budget is projected to increase \$29,500, to \$2,000,000. The district is projecting to use \$1,469,000 in general fund balance to fund Buildings and Grounds supplemental budget projects.

Total non-property tax revenues are projected to decrease \$808,485, or -8.7%. State equalization aid is projected to decrease \$701,987, or -15.06%. The property tax levy is projected to be \$19,062,157, an increase of \$533,916, or 2.88%. Based on a 2% increase in the district's equalized value, the mill rate is projected to increase 0.86%, from \$3.07 in 2018/2019 to \$3.10 in 2019/2020.

Due to current budget uncertainties, adjustments to the 2019/2020 Preliminary Budget will be made as necessary. The recommended tax levy for the 2019/2020 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 21, 2019. The Finance Committee recommends approval of the 2019/2020 Preliminary Budget as presented.

The Board of Education discussed the 2019/2020 Preliminary Budget, noting that it includes the projected use of \$1,469,000 in general fund balance to fund Buildings and Grounds supplemental budget projects. Board members expressed concerns regarding the use of general fund balance and stated that the district's continued use of general fund balance to fund these or other priority projects in the future is not fiscally sustainable.

Moved by Rice, seconded by Thompson to approve the 2019/2020 Preliminary Budget (see attached Preliminary Tax Levy Calculation dated April 2019). Motion Carried.

The next meeting of the Finance Committee is to be determined.

BUILDINGS & GROUNDS – Chairperson Rice reported on the April 3, 2019, meeting.

The committee continued their review of the preliminary 2019/2020 Buildings and Grounds Supplemental and Capital Expansion budget, which was included in the 2019/2020 Preliminary Budget presentation, as part of the Finance Committee report earlier this evening.

The next Buildings and Grounds Committee meeting is scheduled for May 1, 2019, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the March 20, 2019, meeting.

Moved by Dean, seconded by Langer to approve the 2019/2020 Employee Handbook as presented. Motion Carried.

The committee reviewed proposed salary and salary schedule increases for employees, as well as benefit projections, for the 2019/2020 school year. The district may consider slightly adjusting dental benefits. The compensation proposals were built into the 2019/2020 Preliminary Budget, which was presented earlier this evening as part of the Finance Committee report.

The next Personnel Committee meeting is scheduled for May 1, 2019, at 2:45 p.m.

POLICY – Chairperson Beringer reported on the March 22, 2019, meeting.

The committee reviewed proposed new Policy 686. Police Access to Students in School and decided to table the discussion until the next Policy Committee meeting, which is scheduled for April 18, 2019, at 7:00 a.m., to allow additional board members, along with other administrators who are directly involved with student discipline, to be present and participate in the discussion.

Moved by Dean, seconded by Langer to approve revised Policy/Procedure 621. Exchange Students**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Schultz to approve new Policy/Procedure 1033. Online Solicitations/Crowdfunding**, as recommended by the Policy Committee. Motion Carried.

Moved by Dean, seconded by Thompson to approve revised Policy 222. Professional Staff Hiring, as recommended by the Policy Committee. Motion Carried.

Moved by Dean, seconded by Schultz to approve revised Policy/new Procedure 718.7 Mandatory Reporter**, as recommended by the Policy Committee. Motion Carried.

The next Policy Committee meeting is scheduled for April 18, 2019, at 7:00 a.m.

WASB – The Delegate and Alternate to the 2020 WASB Delegate Assembly will be appointed at the May 8, 2019, Board of Education meeting.

CESA – The district’s representative for 2019/2020 and the CESA #1 Annual Delegate Convention will be appointed at the May 8, 2019, Board of Education meeting. The CESA #1 Annual Convention is scheduled for May 21, 2019.

NEW BUSINESS:

There were no employee resignations/retirements presented for action by the Board of Education.

Moved by Dean, seconded by Langer to approve the 2018/2019 support staff letter of appointment for Chad Easton (Master Electrician) and Mary Sheldon (Special Education Aide); to approve the 2018/2019 cocurricular letter of appointment for Mason Snell (Asst. Boys Track Coach-50%); and to approve the 2019/2020 professional staff contract for Michael Wesp (Technology Education), as presented. Motion Carried.

Moved by Rice, seconded by Langer to issue a preliminary staff contract notice of non-renewal to Kari Fellabaum, effective at the end of the 2018/2019 contract year, as presented. Motion Carried.

There were no donations presented for action by the Board of Education.

It was the consensus of the Board of Education to select Board members Dave Dean, Amy Hemmer, Tim Langer, and Sue Schultz to participate in the Commencement Ceremony on June 8/9, 2019. All Board members are welcome to attend.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Thompson to adjourn. Motion Carried.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk